



## *Multi-User Admin Manager*

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# Description

This functionality allows a company to add an unlimited number of Administrative users with various and controlled levels of access. When pages are edited by a user, the changes are saved as pending in the unpublished pages section until the administrator approves them.

**ProFusion UIS** | [View Website](#) [Website Backend](#) | [Profile](#) | [Quick Links](#) | [Logout](#)

**CONTENT**

- Home Page
- Inner Pages
- Sitemap
- Terms and Conditions
- Privacy Policy
- Vertical Column Section
- Footer Section

**SECURE USERS**

- Register Page
- Login Page
- Registered Users
- Users Page Content
- Secure Zones/Pages

**WEBMASTER**

- Change Profile
- Change Password
- Settings
- Flash Images
- Header Images

**ADVANCED FEATURES**

- Events Calendar
- Form Builder
- Survey Manager

**Welcome** to the backend of JuneQss3

Please follow the links on the left column to proceed

The Date and Time on the servers is currently 7/7/2011 2:04:58 PM

Storage

Free Space	Used Space
<b>1025.24 MB</b>	<b>24.76 MB</b>
File System : 979.3 MB	File System : 20.7 MB
Database : 45.94 MB	Database : 4.06 MB

Quick Links

General Help	Editor Help
User Manuals and Product Videos	Editor Template Variables
Support Center	License Agreement

## Finding the Module

At the bottom of the main administrative page on the left side is the Advanced Features section under which all ProFusion Ultra IS add-on modules are listed. The Multi-User Admin Manager will be listed here.

# Add/Edit Users

To add a new user, **Click *Multi-User Admin*** under *Advanced Features* on the left of any backend page of the website. This will take you to a page like the one below.

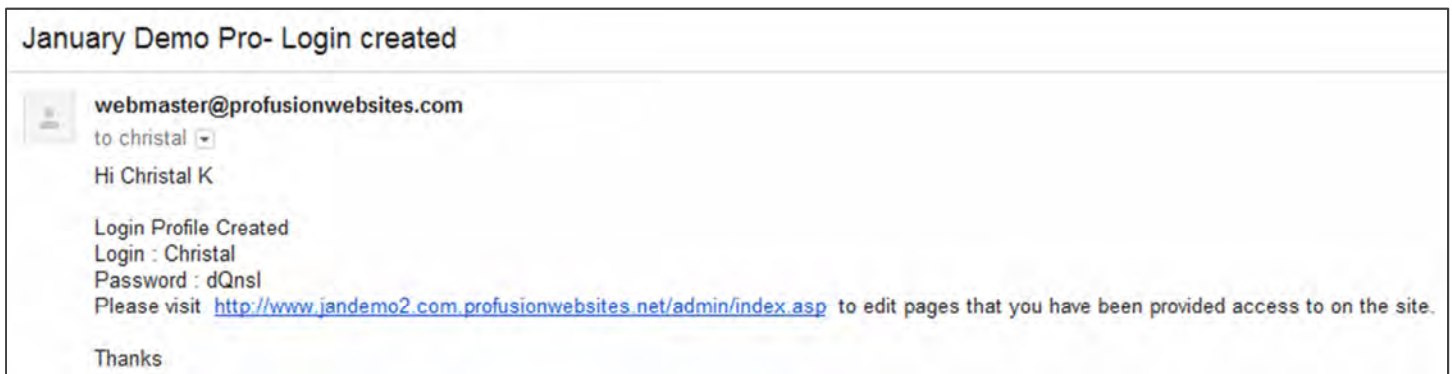


Click *Add New User* in the top left corner of the module. This will take you to a page like [figure 1.0](#). Enter the appropriate information in the provided fields to add a new user and assign which pages/modules they will have access to.

**First/Last Name** - These fields allow for the input of the first and last name of the user being added.

**Login/Password** - These fields allow for the input of the login and password that the new user will use to login to the backend of the website. These fields must be provided to the user.

**Email** - This field allows for the input of the contact email of the new user. Once the new user is saved, they will receive an email at this address notifying them that a new login has been created and showing their login information and the URL they can use to login (see below).



Each time the admin edits the users information, they have the choice of sending a new message telling the user that their information has been modified and showing their updated login information.

**Assign Open/Edit Pages** - This field allows the admin to select which Inner Pages of the website the new user should have access to. Multiple pages may be selected by [CTRL] Clicking the desired pages. When the user logs in to the backend of the site, only these pages will be visible to them (see below, unselected pages like Home Page and Privacy Policy aren't available.).



**Assign Pages** - These fields allow for all of the pages (other than Inner Pages) under Content to be accessed. There is one radio button per page which assigns or denies access to that page.

**Assign Modules** - These fields allow for all of the active modules installed on the site to be accessed. There is a radio button for each module which assigns or denies access to that module.

**Active** - This field allows the admin to deactivate a user and remove their access to the site. This field is automatically selected, setting the user as active, and can be deselected at any time to remove the users' access without deleting them entirely.

**Resend Login Info?** - This field is only available when editing an existing user. When editing a Users' information, the application will resend the login info email unless this field is deselected.

**Click Save** to create the user. To **Edit** a user, **Click** their name or the view/edit arrow to the right of their name in the Multi-User Admin Manager.

Figure 1.0

EDIT USER	
First Name	<input type="text" value="Christal"/>
Last Name	<input type="text" value="K"/>
Login * <small>(Min. 5 characters)</small>	<input type="text" value="Christal"/>
Password * <small>(Min. 5 characters)</small>	<input type="text" value="dQnsl"/> Auto-Generate
Email *	<input type="text" value="christal@netsolutionsna.com"/>
Assign Open/Edit Pages	<ul style="list-style-type: none"> <li>&gt;&gt;&gt;News</li> <li>&gt;&gt;Seattle</li> <li>&gt;Eastside</li> <li>&gt;Westside</li> <li>&gt;&gt;Portland</li> <li>&gt;Point #1</li> <li>&gt;Dominos</li> <li>&gt;End of the World</li> <li>&gt;&gt;San Francisco</li> <li>&gt;&gt;&gt;About Us</li> <li>&gt;&gt;&gt;Services</li> <li>&gt;&gt;&gt;Contact Us</li> <li>&gt;&gt;&gt;404</li> <li>&gt;&gt;&gt;Property Listings</li> </ul>
Assign Home Page	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Privacy Policy	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Terms and Conditions	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Vertical Column Section	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign Footer Section	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign Site Map	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Register Page	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign Tab Menus Manager	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign Testimonials Module	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign News Manager Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Survey Manager Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign FAQ Manager Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Banner Manager Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Elegant Gallery Module	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign Form Manager Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Content Rotator Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Events Calendar Module	<input checked="" type="radio"/> Yes <input type="radio"/> No
Assign Mini Site Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Jobs Module	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Classifieds Manager	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Campaign Manager	<input type="radio"/> Yes <input checked="" type="radio"/> No
Assign Scroller Gallery	<input type="radio"/> Yes <input checked="" type="radio"/> No
Active	<input checked="" type="checkbox"/>
Resend Login Info?	<input checked="" type="radio"/> Yes <input type="radio"/> No
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	